



# St Agnes C.E. Primary School

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Headteacher: Mr S Uddin

Wednesday 11<sup>th</sup> March 2020

Dear Parents and Carers,

The senior leadership team and myself are continuously monitoring and reviewing our procedures regarding Coronavirus – COVID-19.

We are at the **prevention** stage and **delay** stage following our risk assessment, which means we are taking steps to prevent it as well as delaying the spread of the virus.

This involves the following:

- Increasing handwashing and hygiene practices
  - Washing hands with soap and water in the morning when before entering the classroom
  - Washing hands around break times
  - Washing hands at the end of the day
- Buying more hygiene items such as hand sanitisers, soap, towels
- Increasing cleaning staff hours so all key areas can be sanitized additionally

The following are changes that will affect families and pupils:

- Early Years pupils' parents to leave their children at the door and not enter the classrooms in the morning
- All after school clubs postponed until Easter
- All large events such as assemblies postponed until Easter
  - these will take place in own classrooms
- Workshops and coffee mornings postponed until Easter
- Parent Consultation Week cancelled (23<sup>rd</sup> - 26<sup>th</sup> March)
  - Pupil report slips will be given out next week
  - Should parents and carers, after receiving the report, want a consultation please inform the office
  - Telephone consultations will be arranged for the week beginning 30<sup>th</sup> March for those that request one

I would like to urge all families that if you have any concerns about the virus, such as your child feeling poorly or if someone in the family may have been at risk then please follow Public Health England guidance. Call NHS111 and if you are not sure just ring the office before bringing your child into school to get advice if they should come in.

I will try to keep you as informed as much as I can.

Thank you for your support and cooperation.

Best regards,

Mr Uddin



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