

Covid-19 Visitor Record

The easing of social and economic lockdown measures following the Covid-19 outbreak is being supported NHS Test and Trace. We will assist the service by keeping a temporary record of our visitor's personal details for 21 days.

Name	
Your Job/Role/Service	
Telephone Number	
Email Address	
Date of Visit	
Time In	
Who are you visiting	

How we will use your information.

The information provided on this form will be used to respond to any infection that occurs within the school or if you yourself report an infection to the school. We will work with the Local Authority and Public Health England when dealing with any infections or outbreaks and will provide all contacts that children, staff or visitors have had where it is relevant.

Before you start your visit

Please answer the following statements. If you answer yes to any questions, please alert a member of the office to discuss your visit.

1. Do you currently have (or have experienced) any of the following in the last 14 days? <ul style="list-style-type: none"> • Loss of smell or taste • Fever or temperate above 38C • A new persistent cough 	Yes	No
2. Have you had a cough or had any difficulty breathing in the last 14days?	Yes	No
3. Are in close contact with anyone who is in isolation or confirmed to be Covid-19 positive	Yes	No
4. I agree to inform the school if any of the above occur in the next 14 days.	Yes	No

During your visit

Please note our systems of control, which are in place at our school. If you wish to view our full risk assessment, please ask a member of the office staff.

Signed _____ Date _____